

# MINUTES

Coyote Hills PTSO

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*Date | time* 11/7/2018 6:30 PM | *Meeting called to order by* Vickie Zalewski

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## In Attendance

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Terry Balliet, Julie Abbott, Vickie Zalewski, Nicole Friedl, Jill Patton, Janelle Hogue, Amy Wolff, Stacia Martin and Shannon Kelley.

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## Board

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Call to order by Vickie Zalewski. No introductions required for this meeting.

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## Principal Update

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- Balliet gave an update about school staff: We currently have a long-term substitute teacher in place for our General Music/Choir teacher position. A permanent teacher is needed, and the position has been posted.
  - We have a long-term substitute teacher in our Resource position, for 7<sup>th</sup> & 8<sup>th</sup> grade, happens to be Mr. Abbott, Julie Abbott's son. Discussed that a former student of our school is about to be certified for teaching and Balliet will be following up with this individual to see if is a possible candidate for the Resource position.
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## Treasurer Update:

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- Jill provided current reports. Discussed Coupon Book sales: currently have \$8,859.76, this is the total before sending ½ of the amount to Save Around. We are continuing to follow-up on books not-returned and boxing up unsold books to return.
  - Fry's program continues to provide about the same amount.
  - Janelle will follow-up on "Your Cause" – have received checks for donations from Wells Fargo, beginning at end of last school year. A district employee is listed as the donor – need to see how this is setup and if available for us to promote.
  - Amazon Smile: try to promote more through the year, especially now for holiday shopping. Jill will send a link to Nicole/Amy. Amy will do another ¼ sheet flyer to send with students and promote further.
  - Spirit Wear discussion: Sales went well with small problems of orders where adult size was ordered instead of child's size. Have been handling issues as they arise. Shannon Kelley suggested promoting for our students to wear their Spirit Wear shirts for the Turkey Trot – Balliet/Abbott will promote it. We discussed a sweatshirt option again, pros/cons of zip up hooded sweatshirt vs. pullover. Many teachers like the zip-up idea for layering in class and outside on duty/playgrounds. Cost plays a factor in these 2 different styles as well as where to locate our logo. Nicole will follow-up with Courtney to spearhead this discussion with Christy Martin.
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## Old Business/Funds requested:

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- McTeacher Night update from Vickie: Night was a success as in previous year, a lot of our families came out and enjoyed dinner. We raised \$867.18 total, with \$625 from sales and \$242.18 from cookie sales. The cookies are donated by the owner, so we make 100% profit on selling these throughout the night.
- Tailgaters Update from Vickie: event went well and manager was great at follow-up. We raised \$223.24, which is a nice amount for our 1<sup>st</sup> time using this restaurant.

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## New Business/Request for Funds

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- Blaze Pizza family night – Janelle: event is 11/14 from **5-9pm**. Flyers have been sent home and information has been on websites. Nicole requested that Janelle email her the flyer to update sites.
- APEX Fun Run – tomorrow: some confusion as 4 teachers handed out shirts today instead of keeping for students to changed into tomorrow. May have some not coming back. 6<sup>th</sup> grade has a lot of confusion on what amount needed to be raised for Color Run. Spoke directly with APEX leads to have discussions today before school ended to clarify.
- Holiday Meal in cafeteria is Thursday 11/15. Balliet will follow-up on tables for the event.
- Turkey Trot Medals: Mrs. Kelley thanked PTSO for purchasing the medals for 1<sup>st</sup> place winners and passed around a medal to show everyone.
- Santa Shop discussion lead by Vickie: event is 1<sup>st</sup> week of December from 12/3-12/7 with Friday the 7<sup>th</sup> being a ½ day. Nicole will work on a schedule for volunteers. Decided that Tuesday 12/4 will stay open late for after school shopping and Band Concert shoppers. Agreed to a 10% mark-up on products and to be rounded to the nearest \$.25 for easier totals. Vickie will communicate this decision to her contact and follow-up on delivery dates for stock and our register training day. Jill will plan to come end of every day to close-out the registers and do the daily deposit. Balliet will follow-up with Mr. Stone to inquire if PT would like to participate in shopping the event this year.
- Liberty Craft Fair is Saturday 12/8: Vickie will be reorganizing the stock of decorations for selling at this event. Anyone is welcome to come volunteer for this event. Either helping customers or learning how to personalize the items for customers.
- Promote Suns tickets sales: these are great holiday gifts. Stacia as a new contact for this promotion and will follow-up on sales to date. Discussed having a “Spirit Night” where a section of tickets could be purchased for a group outing. Decided to check on 12/28 or 12/29, Stacia will follow-up and see if this is possible and report back to the Board to promote.

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## Announcements/Reminders/

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- a) PUPC Meeting update from Nicole: Next meeting is 12/5 from 4:30-6:30pm and an election update will be given. Peoria’s School Bond did not pass in yesterday’s election.
- b) No announcements currently. Next general meeting will be held at 6:30pm on Wednesday January 30, 2019
- c) Unanimously voted to Yes to remove both Courtney Kruezweisner and Mandy Burriss from our BVAA bank accounts and de-activate their cards. Jill will handle this task.

Motion to adjourn was made at 7:23pm and was passed unanimously.